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SHIVANAND COLLEGE KAGEWAD

.Dist. Karnataka

ACADEMIC CALENDAR

For the year 2022-2023

Prepared by

Internal Quality Assurance Cell

**Annexure-01**

List of mandatory activities as per the requirement of Assessment and Accreditation (A&A) of NAAC. **The IQAC must incorporate these in their final Calendar of Events along with other Institutional level academic and other activities in adherence to respective Universities Calendar of Events (CoE)**

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| **Sl. No** | **NAAC Metrics** | **Activity/ies** | **NAAC Weightage** | **Odd/Even** | **Week and month/ Action Taken / Remarks** |
| 1 | General | Principal’s Meeting with H.O.D & staff for formation of committees & action plan | - | Odd | **1st day of Reopening** |
| 2 | General | Induction/orientation/ Inaugural Programme for First Year Students | -- | Odd | **1st Week of reopening** |
| 3 | General | Preparation of Timetable | - | Both | **First week of the semester** |
| 4 | 1.1.2 | **Preparation of Calendar of Events**  | 05 | **First week of the Odd semester** |
| 5 | 1.2.2 | Add on/Certificate Courses\* | 10+ 10 | Both | **First Three months of the Semester** |
| 6 | 1.3.1 | **Crosscutting Issues-** Special Lectures on Ethics, gender, Human Values, Environment and Sustainability | 10 | Even | **Fourth week of 1st Month** |
| 7 | 1.4.1 | Stakeholders Feedback | 10+10 | Even | **First Week of 4th Month** |
| 8 | 2.3.3 | Awareness session on Mentor Programme and its advantages | 15 | Odd | **Second week of First month** |
| 9 | 2.5.1 | IA Assessment | 15+15 | **As per University guidelines and CoE** |
| 10 | 2.6.3 | Result analysis and action plan by description & upload to website | 30 | Both | **Within 02 weeks from the release of result sheets\*\*** |
| 11 | 3.1.3 | Seminar/ Conference/Workshop | 05 | Both | **At least 01 each in a year to be conducted** |
| 12 | 3.3.1 | Extension Activities - Street Play, Jatha, Human-Chain by NSS/NCC/Red-cross, Scout and Guides/NGO and NSS annual special Camp | 10+10+20+20 | Both | **Colleges can collaborate with NGOs, industries, Govt. Departments for support.** |
| 13 | 5.1.3 | One-week programme on soft Skill, Language and Communication Skill, ICT/Computer skills | 10 | Both | **One-week programme(covering all four skill) for each semester. (afternoon)** |
| 14 | 5.1.4 | Guidance programme on various competitive exams | 10 | Both | **Continuous activities (as and when notifications are out) by Placement Cell** |
| 15 | 5.1.5 | Sensitization on Prevention of Sexual harassment cell & Anti Ragging cell | 05 | Odd | **Beginning of the semester** |
| 16 | 5.2.1 | Pre-Placements Training, Guidance & Counselling  | 10 | Both | **For final year students** |
| 17 | 5.2.1 | Placements Drive | Both | **For final year students** |
| 18 | 5.3.3 | Sports, Cultural and competitions | 20 | Both | **As per University Sports and Cultural COE** |
| 19 | Sports and Cultural Day | Even | **First week of last Month** |
| 20 | General | Valedictory programme | **Last month of Even semester** |
| 21 | 5.4.1 | Alumni meet once in a year | 05+05 | Even | **First week of second month** |
| 22 | 5.4.2 | Seminar or Talk by Alumni for students | Both | **(at least two in a year or one in a semester)** |
| 23 | 6.3.5 | Academic Audit | 05 | Even | **First week of last month** |
| 24 | 6.5 | IQAC Meeting(Twice in a semester) | 10+10+10 | Both | **Begging and End of Each semester** |
| 25 | 6.5.3 | Preparation & upload of AQAR Reports | 10 | **As per NAAC guidelines** |
| 26 | 7.1.6 | Stock verification | 05 | Even | **Second week of last month** |
| 27 | General | Parent Teachers Meeting | -- | Both | **After the release of Odd/ Even semester results** |
| 28 | General | Two CDC meetings | - | Both | **One in each semester** |

*\* Students of 3rd and 5th semesters must register for MOOC courses on SWAYAM or any other suitable UGC recognized platforms.* *https://docs.google.com/spreadsheets/d/e/2PACX-1vTDp7Tc1jHmOcE82rml9Fj1wgdERMb8yMMyUMZC6B2I1VOVO8zt-*

*\*\*Result analysis to be prepared for each Programme (B.Com, BBA/BBM) and Course (BA, B.Sc - Subject wise) as per Grade wise/ Class*

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Total number of students** | **Appeared** | **Absent** | **FCD\*\*\*** | **First Class** | **Second Class** | **Pass Class** | **Fail** | **Pass percentage** |
|  |  |  |  |  |  |  |  |  |

*\*\*\* FCD= First Class with Distinction*

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| **Annexure-02** |
| **ACADEMIC CALENDAR**  | **2022-2023** |
| Month | Activities |
| **September 2022** | List of Activities and Date | Action Taken / Remarks |
| 1/June 2022 | Admission Notification |
| 10/June 2022 | Admission for UG Courses Online application through student portal |
| First Week of the Semester | Preparation of Time Table |
| Induction programme |  |
| 5/9/2022 Day celebration | Dr. S. Radhakrishnans Birth Day as Teachers Day |
| 24/9/2022 NSS day | To create awareness of social service National service, cleanliness etc |
| 27/9/2022 Vishwakarma Diwas | To create Traditional Skills and stiffness |
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| **ACADEMIC CALENDAR**  | **2022-2023** |
| Month | Activities |
| **October 2022** | List of Activities and Date | Action Taken / Remarks |
| 2/10/22 Day/Birth Anniversary | Gandhiji and Lal Bahadur Jayanti |
| Add on/Certificate Courses | First Week |
| Guidance Programme on various competitive exams | 3rd week of the month |
| Ist Internal Test | After 8th Week of Commencement of Semester |
| 8/10/2022 | Valmiki Jayanti |
|  |
| **ACADEMIC CALENDAR**  | **2022-2023** |
| Month | Activities |
| **November 2022** | List of Activities and Date | Action Taken / Remarks |
| 1/11/2022 Celebration | Karnataka Rajyostva  |
| 26/11/2022 Day Celebration | National Constitution Day |
| 28/11/2022 Day Celebration | N.C.C |
| 30/11/2022 Birth Anniversary | Kanakdas Jayanti |
| Preparation and upload AQAR Reports | 3rd and 4th Week |
| Awareness Programmes and Jattha | Health and Hygiene |
| Second Test( Internal Test) | After 12th Week  |
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| **ACADEMIC CALENDAR** | **2022-2023** |
| Month | Activities |
| December 2022 | List of Activities and Date | Action Taken / Remarks |
| 1/12/22 Day Celebration | Worlds Aids Day |
| 10/12/22 Human Rights Awareness Programme | Worlds Human Right Day |
| Pratibha Puraskar for Meritorious Students | 2nd Week |
| Extension Activities | Awarness Jaatha,(Aids Anti Ragging, tobacco etc) |
|  | Seminar Workshop |  |
|  | Alumni Meet | Last week |
|  | Result Analysis and action plan by description and upload to website | After decalaration of Results |
|  | Parents Teachers Association | Last Week |
| **ACADEMIC CALENDAR** | **2022-2023** |
| Month | Activities |
| January 2023 | List of Activities and Date | Action Taken / Remarks |
| 12/01/2023 Birth Anniversary | Swamy Vivekanand |
| 12/01/2023 to 18/01/2023 Youth Week Observation | Debate, Speech, Painting, Rangoli Completion’s on life and teachings of Swami Vivekanand  |
| 14/01/2023 Traditional Day | Makar Sankranti |
|  | Seminar/Workshop/Conference | 2nd week of January |
|  | **Awareness Programme** | Anti Drug/Alcholol absue |
|  | **Skill Oriented/Enhancement-Programme** | Third Week |
|  | **23/01/2023 Birth Anniversary** | Netaji Subhas Chandra Bose |
|  | **25/01/2013 Awareness Programme** | Observation of National Voters Day |
|  | **26/01/2003 National Festival** | Observation of Republic Day |
|  | **Competitive Exam Guidance Programme** | Last week of the Month |
|  | **Pre-Placement Training , Guidance and Counselling** | Last week of the month |

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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **Feb**  2023 | List of Activities and Date | Action Taken / Remarks |
| 19/01/2023 Birth Anniversary | Observation of Shivaji Jayanti |
| Lecture series as per MOUs | Departmental Lecture Series as per tie up with the different Institutions- Third week of the Month |
| Tour/ Visits | Departmental-Study Tours, Industrial/Jail/Historical places Last week of the Month |
| 28/02/2023 Day Celebration/Exhibition | Science-Day Exhibition |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **March** 2023 | List of Activities and Date | Action Taken / Remarks |
| 8/3/2023 Day Celebration | International Womens Day |
| One Week Programme on Communication & Computer for staff | Last Week |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **April** 2023 | List of Activities and Date | Action Taken / Remarks |
| Placement Drive and Guidance | Ist Week |
| Add-on/Certificate course | Ist Week |
| NSS Annual Special Camp  | 2nd Week |
| 14/04/2023 – Birth Anniversary | Dr. B. R. Amedkar Jayanti  |
| Blood Donation Camp | 3rd Week |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **May** 2023 | List of Activities and Date | Action Taken / Remarks |
| Alumni –Meet | 1st Week |
| 3/5/2023 –Birth Anniversary | Basaveshwar Jayanti |
| Workshop/Seminar/Conference | 3rd Week |
| One-Week Programme on Soft-Skills  | Last Week |
| Training & Guidance on Competitive Exams | Last Week |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **June** 2023 | List of Activities and Date | Action Taken / Remarks |
| 5/6/2023 Day Celebration | Worlds Environment & Human Values |
| Placement Drive | 2nd Week |
| Workshop/Seminar/Conference | 2nd or 3rd Week |
| 20/6/2023 Day Celebration | Founders Day(College Founders Day) |
| 21/6/2023 Day Celebration | Inernational Yoga-Day |
| Alumni Meet | Last week |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **July** 2023 | List of Activities and Date | Action Taken / Remarks |
| Feedback | 1st Week |
| PTA-Meet(Alumni Talk) | 1st week |
| Internal Test | 8th Week of commencement of Even sems |
| Valedictory -Programme Annual Fest & Gymkhana Day | Last Week |
| IQAC Meeting | Last Week |
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| **ACADEMIC CALENDAR** | **2022-2023** |
|  Month | Activities |
| **August 2023**  | List of Activities and Date | Action Taken / Remarks |
| Result Analysis, Action Plan and uploading to website Program(Annual Fest & Gymkhana day | Ist Week |
| Day-Celebration National Festival | Independence Day |
| Day Celebration(Sports-Day) | National-Sports Day Celebration Hockey-Legend-Dhyan Chand’s Birth Anniversary |
| Stock –Verification | Last Week |
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